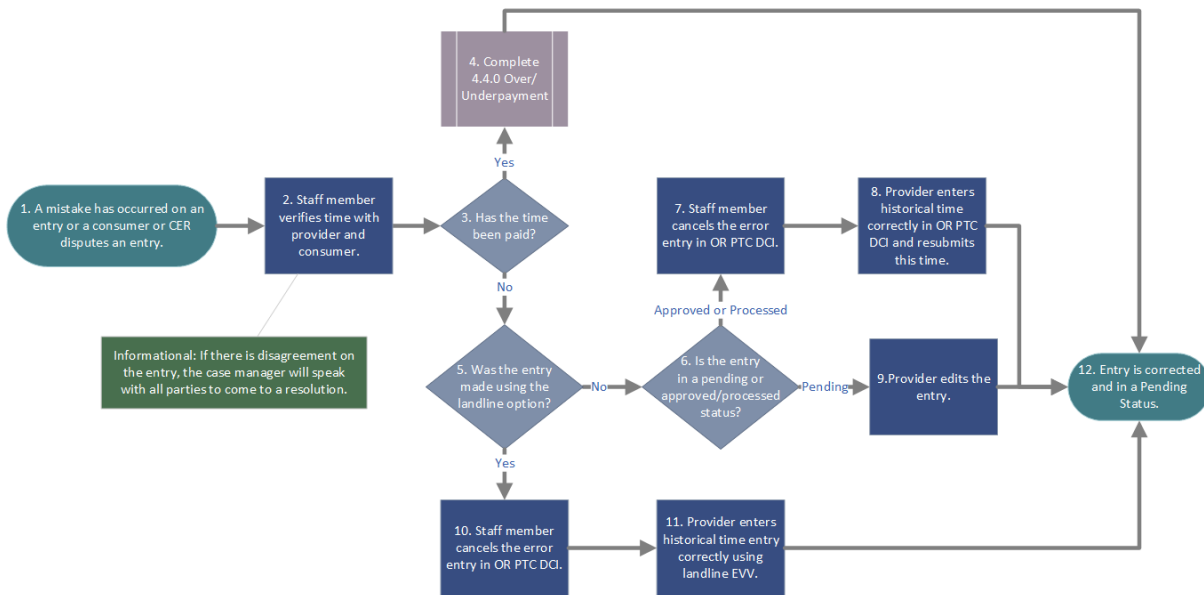


# Business Process - Correct Entry Mistake

## PROVIDER TIME CAPTURE (PTC) PROJECT

### 2.2.3 Process for Staff, Provider, and Consumer/CER: Correct Entry Mistake



#### Legend

##### Acronyms

CER = Consumer Employer Representative (Guardian profile in OR PTC DCI)

START / END

PROCESS STEP

SUB-PROC.

DECISION

#### Links + Resources



PTC Support Team Email



Time Entry Management Guide



Correcting an Entry in Approved Status QRG



Correcting an Entry in Process Status QRG



Entry Status QRG



4.4.0 Over and Underpayments

Related articles

- [Guide - OR PTC User Settings Guide](#)
- [Staff Learning Materials Catalog](#)
- [Guide - Time Entry Management](#)
- [Online Learning - Recovering a Forgotten Password](#)
- [Business Process - Managing Staff Profiles](#)

Related issues	
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