How do I see all entries associated with an authorization?

- 1. Log in to DCI
- 2. Click Authorization on the main menu
- 3. Click Authorizations on the submenu
- 4. Use the filters to locate the client and click Search
- 5. Click anywhere on the authorization row to open the authorization details page
- 6. Scroll down and ensure the Entries tab is selected
- 7. All entries associated with the authorization are displayed

Please note: An appropriate role or permission is required to access the authorization module. If the user does not have the Authorization tab on the main menu, contact the super user to review eligibility for access.

Related articles

- Business Rule List
- Authorizations Widget
- Authorizations Overview
- Roles Overview
- System Set-Up Admin Guide