July 2023 Release Notes

July 2023 DCI Web Portal Release

The DCI maintenance release for the web portal will occur on the morning of _Wednesday, July 19, 2023,_ and will require the DCI web portal to be unavailable for all users from 1:30 AM to 3:30 AM EST.

Start & End Time Columns Added to Entries Table for Employees

Employees can now view their punch entry start and end times directly from the entries table in the web portal.

Previously:

- Start and end times were only visible for employees by selecting the punch and viewing the punch entry details page

New:

- Employees can view the start and end times for their punch entries by simply clicking Home on the main menu, then Entries on the submenu to view the entries table.

- All account types with time-based entries except mileage and client transportation will have start and end times listed in the entries table

July 2023 DCI Mobile App Release

The DCI maintenance release requires a mobile app update. The new mobile app version will be available as early as _Monday, July 24, 2023_. All users will be forced to update their mobile app as early as _Tuesday, July 25, 2023_.

*_The following feature, Authorizations Remaining Balances to Optionally Display as Time in the Mobile App, release has been delayed. A follow up communication for this feature with a new release date will be provided soon._

Authorizations Remaining Balances to Optionally Display as Time in the Mobile App

Do your Employees (Providers) need to know how much time is left on the authorization? Would displaying authorization limits by total, monthly, weekly, and/or daily amount allow the Employee (Provider) to plan their shifts appropriately and not exceed the authorized limits? **The new setting, Remaining Balance Details, has options that allow authorizations to be _displayed in time_ by total, monthly, weekly, and/or daily balances in the mobile app.**

Previously:

- The setting listed on the service code was Hide Remaining Balance

    - No = Authorization Remaining Balance appears when employees create a punch
- The only option available was to display the total authorization remaining balance in billing units for the employee (provider)

blocked URL

New:

blocked URL

- Hourly service codes have the option to display total, monthly, weekly, and/or daily authorization remaining balances to employees (providers) _in time_ when clocking in on the mobile app

    - Hourly billing units display as hours and minutes
    - Daily billing units display as days
    - Monthly billing units display as months

        - The Remaining Balance Details settings below are updated on the service code:
    - The account type hourly (funding types of units and dollars) may optionally use any of the four Remaining Balance Details settings listed below

        - Show Remaining Balance - If yes, when an employee creates a punch, the remaining authorization balance displays in units or dollars in the web portal, and displays total available time in the mobile app.
        - Show Monthly Balance - If yes, the remaining monthly balance displays as time when employees create a punch in the mobile app.
        - Show Weekly Balance - If yes, the remaining weekly balance displays as time when employees create a punch in the mobile app.
        - Show Daily Balance - If yes, the remaining daily balance displays as time when employees create a punch in the mobile app.

    *_**Please note:** For dollars-based service codes, the remaining balances are **estimates** as they can be impacted by several factors such as overtime, changes in employee pay rates, or having multiple employees with different pay rates working for the same client.
    - The account type client transportation can only use the show remaining balance setting
    - Resources:

        - **System Set-Up - Admin Guide**
        - **Service Codes - Create, View, Edit, or Deactivate**
        - **Enter a Punch - Mobile App**
        - **Authorizations Remaining Balances as Time in the Mobile App**

- Import Enhancement - Service Codes - Added four new columns: ShowRemainingBalance, ShowMonthlyBalance, ShowWeeklyBalance, ShowDailyBalance

    - Import>Settings>Service Codes
    - Resources:

        - **Import Formats - Admin Guide**
- Report Enhancement -

    - Service Codes Report - Added four new columns: Show Remaining Balance, Show Monthly Balance, Show Weekly Balance, Show Daily Balance

        - Reports>Settings Reports>Service Codes Report
    - Resource:

        - **Reports Guide**

Related articles

- Authorization Remaining Balances as Time in the Mobile App
- October 2023 Release Notes
- July 2023 Release Notes