August 2022 Release Notes

The DCI maintenance release for the web portal will occur on the morning of <u>Thursday, August 25, 2022</u>. There is no mobile app update required for this release.

This release includes:

Group Service Program Profiles - Cost Center

*Previously cost center updates to group service program profiles did not update the associated employee service accounts and client service accounts. Cost center updates could not be edited on service accounts after they were created.

*New - When the cost center on a group service profile is edited/changed, all associated client service accounts and employee service accounts (active or inactive) will automatically be updated to match the cost center on the group service program profile.

- All edits will be listed on the profile (employee, client, and group service) under the history or events tab.
- Edits to a group service profile can be completed by users with the role Supervisor or Supervisor or with the permission Group Service Admin.
- View Group Service Profile Create, Edit, View or Deactivate article for additional information.

New Report - Roles Report

- The new Roles Report is located under the sub menu Profile Reports.
- To run this report, click Reports on the main menu, then Profile Reports on the sub menu and then select Roles Report in the flyout menu.
- The report can be filtered by role, cost center, employee name or employee number.
- The report contains the following columns:
 - Profile ID
 - First Name
 - Last Name
 - Employee Number
 - Cost Center ID
 - Cost Center Name
 - Cost Center Code
 - Role Date Added
 - Added By
- · View the Reports Guide article for additional information.

Report Enhancements

- Service Accounts Report Added the column EVV Frequency (clock out only, clock in and out, clock in and out and defined intervals during shift or clock in only) set on the employee service account.
- Employee Profiles Report Added the column Preferred Language selected on the employees profile.
- Client Profiles Report Added the column Preferred Language selected on the client profile.
- View the Reports Guide article for additional information.

This release will require the DCI web portal to be unavailable for all users on Thursday, August 25, 2022 from 1:30 AM to 3:30 AM EST (2 hours). We apologize for any inconvenience this causes.

Related articles

- May 2024 Release Notes
- Group Service Supervisor Guide
- April 2024 Release Notes
- March 2024 Release Notes
- System Set-Up Admin Guide