

Preferred Language

Description: In this topic, the user will learn how to set a preferred language in the portal and mobile app. This functionality allows users to navigate the portal and mobile app in their preferred language.

*Please note: Multi-language functionality is only available for employee (base user) profiles, without any added roles or permissions, and client profiles, and is an instance-level setting. Please contact a DCI representative for assistance.

Available Languages

- English
- Spanish
- Vietnamese
- Russian
- Mandarin
- Somali
- Arabic

Role Required: Employee (base user), Client

Permission Required: N/A

Select Language on the Login Screen

1. Navigate to the web portal or mobile app login screen
2. Click the **Language** drop-down in the top right corner of the page
3. Select a **preferred language**
4. The login screen will display in the language selected

Select Language on the Web Portal

1. Log in to the web portal
2. Click on the **Language** drop-down in the top right corner of the page
3. Select a **preferred language**
4. The web portal will display in the selected language

Select Language on the Mobile App

1. Log in to the mobile app
2. Click on the menu in the top left corner (shown as three horizontal lines)
3. Select the **Language** tab
4. Select a **preferred language**
5. The mobile app will display in the selected language

Related articles

- [July 2022 Release Notes](#)
- [Message Templates - Admin Guide](#)
- [Preferred Language](#)
- [Preferred Language - Setting for Client or Employee](#)